

The CPSO's Member Portal for Out-of-Hospital Premises Affiliated Physicians Reporting Adverse Events

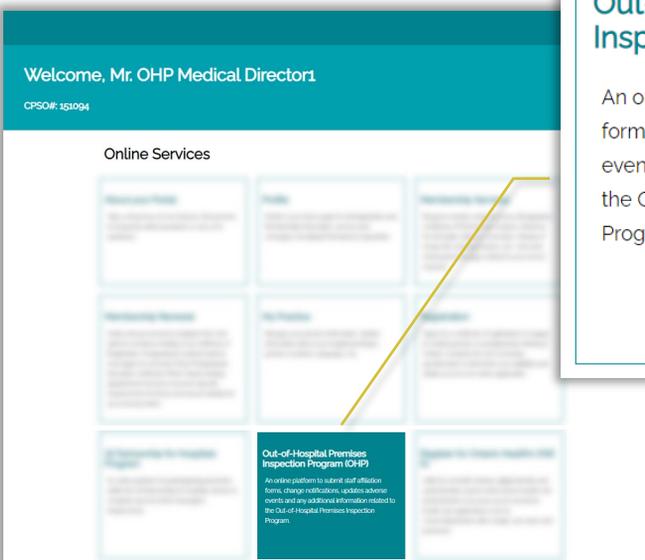
Quick Reference Guide

Follow these steps to **access the CPSO's Member Portal** as an **OHP Affiliated Physician** and report an **Adverse Event**:

1

Login to the Member Portal through the CPSO Website.

www.cpso.on.ca



Out-of-Hospital Premises Inspection Program (OHP)

An online platform to submit staff affiliation forms, change notifications, updates adverse events and any additional information related to the Out-of-Hospital Premises Inspection Program.

2

Once in the Member Portal, click on the Out-of-Hospital Premises Inspection Program (OHP) tile.

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Quick Reference Guide

Once logged into the Out-of-Hospital Premises area of the Member Portal scroll down to the Staff Affiliations to Out-of-Hospital Premises section and click on the OHP Number link associated with the OHP for which you are reporting an Adverse Event.

Dr. SolisR3 Test162
CPSO#: 191157

OUT OF HOSPITAL PREMISES

APPROVED AND IN PROGRESS OUT-OF-HOSPITAL PREMISES

NEW PREMISES APPLICATION

OHP Number	OHP Name ↑	OHP Status
There are no records to display.		

SUBMITTED OUT-OF-HOSPITAL PREMISES

OHP Number	OHP Name ↑	OHP Status
There are no records to display.		

DRAFT APPLICATION FOR NEW OUT-OF-HOSPITAL PREMISES

OHP Number	OHP Name ↑	OHP Status
There are no records to display.		

STAFF AFFILIATIONS TO OUT-OF-HOSPITAL PREMISES

NEW STAFF AFFILIATION REQUEST

OHP Number	OHP Name	OHP Status	Effective From ↑
OR148227	5 Year OHP 3	Pending Approval	August/14/2021

1. Scroll down to the Staff Affiliation to Out-of-Hospital Premises section
2. Click on the OHP number for the OHP you reporting an Adverse Event

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From the Affiliated OHP Details page you will be able to report an Adverse Event by clicking on the Adverse Events link on the left-hand navigation menu.

3 Affiliated OHP Details

4 ADVERSE EVENTS

Premises Name *
5 Year OHP 3

Street
4-55 McGill St N

City
Smiths Falls

Province/State
ON

Medical Director
OHP Medical Director SolisRjTest41

Director CPSO Number *
190515

Procedures

OHP Procedure	General Anesthesia	Local Anesthesia	Regional Anesthesia	Parenteral Sedation	Nerve Block	Turnescent over 500cc	Turnescent over 500cc	Status Reason	Effective Date ↓
There are no records to display									

Effective date of withdrawal *
MMMM/DD/YYYY

1. From the Affiliated OHP Details page
2. Click on the Adverse Events link on the left-hand navigation menu to report an adverse event