

Your New Member Portal transcript

Welcome to your new Member Portal. CPSO designed the new portal to make our services faster and easier to use by allowing you to login once and get access to the services and forms you need in one secure place.

You'll now be able to complete profile updates, registration renewal, incorporation forms and service requests online, as well as pay any application or service fees.

We've also created a new message centre so you can stay informed about your registration, applications and membership service requests.

After logging in, you'll see your customized dashboard with your name and CPSO number. The tiles on your dashboard are quick links to the different services and applications you have access to, depending on your status with the College. Let's take a closer look.

[Profile tile] – The Profile section is your personal homepage. Using the links in the left sidebar, you can manage your personal information, update your mailing or practice address, complete all your incorporation-related activities, and view your paid or outstanding invoices.

Your Profile also allows you to access your registration and application information. Click on “Registration” to find a list of your registration certificates and their status, as well as view or download your registration certificate, membership card or membership diploma. Or click on “Applications” to view all your past and current CPSO applications and track their status.

[Membership Services tile] – The Membership Services section contains eight different online services. You can request a Certificate of Professional conduct, copies of documents, your MINC, fee receipts from more than two years ago, and change your scope of practice or resign from CPSO. If required, you can also pay any fees for these services online.

[Membership Renewal tile] – Just like the old Member Portal, you will still complete your annual membership renewal online. But the new portal lets you pay your fees online and upload supporting documents, so you don't have to mail or email any part of your application anymore.

[My Practice tile] – The My Practice section lets you manage your clinical activities, hospital privileges, medical and professional licenses, and the languages you speak. You can easily make updates by clicking the “Add” button next to the category.

[Registration tile] – Visit the Registration section to apply for a certificate to practice medicine in Ontario or a postgraduate program. Whether you're applying for registration for the first time or you're a current member applying for a new registration class, you must first fill out the Self-Screening Questionnaire to access the appropriate applications.

[Greatcare Learning Management System tile] – The Greatcare-Learning Management System will only be available to you every five years. When you need to complete the professional quality improvement program, you will be able to access this learning platform to fulfill the requirements.

[Out-of-Hospital Premises Inspection Program tile] – The Out-of-Hospital Premises Inspection Program area lets you submit notifications and updates about your OHP, as well as report adverse events.

[eHealth ONE ID tile] – An eHealth ONE ID lets you securely access online health care applications, like ConnectingOntario.

CPSO is committed to providing its members with access to great services. Whether you are a current member, former member or applicant, the new Member Portal will give you access to more online services in one secure place. We hope you enjoy your new portal experience.